

**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Office of Proprietary Schools**

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STUDENT COMPLAINT FORM

1. Describe the nature of the complaint, including the events or circumstances upon which the complaint is based and the names and titles (if any) of the individuals involved. Attach additional sheets if necessary.

Institution: _____

Location: _____

Official(s)
Involved: _____

Description:

What do you want the institution to do? _____

2. Attach documentation that a reasonable effort has been made to resolve the complaint directly with the institution.
3. Attach any evidence bearing on the issue.

I hereby grant permission to the Office of Proprietary Schools to forward a copy of this complaint to the institution for a response. I certify that the information I have provided is correct to the best of my knowledge.

Name: _____ Telephone: _____

Address: _____

Email: _____

Signature